

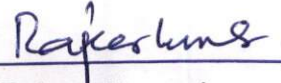
F.No. 11-2/2018-Desk(MDM)
Government of India
Ministry of Human Resource Development
Department of School Education & Literacy
MDM Division

Shastri Bhawan, New Delhi
Dated 12th June, 2018

Subject: Minutes of the meeting of Programme Approval Board – Mid Day Meal held on 11.05.2018.

The meeting of Programme Approval Board Mid-Day Meal to consider the Annual Work Plan & Budget 2018-19 in respect of Technical Support Group Mid Day Meal Scheme (TSG-MDM) was held on **11.05.2018** at New Delhi.

2. A copy of the minutes of the above meeting is enclosed for information & necessary action.



(Rajeev Kumar)

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1. Sh. V. Shashank Shekhar, Joint Secretary (EE.I), M/o HRD, D/o SE&L.
2. Smt. Darshana M. Dabral, JS & FA, IFD, Ministry of Human Resource Development.
3. Sh. G. Vijaya Bhaskar, Director (MDM), M/o HRD, D/o SE&L.
4. Sh. K. L. Sarkar, Director (Corporate Plan), Ed.CIL.
5. Sh. K. P. S. Sisodia, Project Manager, Ed.CIL.
6. Sh. P. K. Srivastava, AFA, IFD, Ministry of Human Resource Development.

Government of India
Ministry of Human Resource Development
Department of School Education & Literacy

Minutes of the meeting of Programme Approval Board - Mid Day Meal(PAB-MDM) on 11th May, 2018 –Technical Support Group – Mid Day Meal of Ed.CIL (India) Limited.

The meeting of the Programme Approval Board-Mid-Day Meal (PAB-MDM) was held in New Delhi on 11th May, 2018. The list of participants in the meeting is enclosed at Annexure-I.

The agenda before the PAB-MDM was:

- i. To review Management Support Services (MSS) provided by Ed.CIL (India) Limited to the Mid-Day Meal Scheme of Ministry of Human Resource Development.
 - ii. To consider the Annual Work Plan and Budget (AWP&B) 2018-19 of Technical Support Group – Mid Day Meal (TSG-MDM) of Ed.CIL (India) Limited under National Programme for Mid Day Meal in Schools (popularly known as Mid-Day Meal Scheme).
2. Shri G. Vijaya Bhaskar, Director MDM and Member Secretary, PAB, welcomed the members of PAB-MDM and other participants. He requested Shri V Shashank Shekhar, Joint Secretary (EE.I), to make his opening remarks. Joint Secretary (EE.I) reviewed the services provided by the TSG-MDM and stated that more activities like workshops, field visits, involvement of experts and volunteers etc. are envisaged during 2018-19. He advised TSG-MDM to ensure necessary Management Support Services (MSS) are provided in time for these activities.
3. Shri K.L.Sarkar, Executive Director, Ed CIL (India) Ltd and Shri K.P.S.Shisodia, Project Manager, TSG-MDM made a presentation on the Action Taken Note on the decisions of PAB-MDM during its meeting held on March, 2017; Physical and financial achievements by TSG-MDM during 2017-18. Shri Sarkar mentioned that Ed CIL (India) is providing Management Support Services under National Programme of Mid-Day Meal in Schools (popularly known as Mid-Day Meal Scheme) on the basis of an agreement signed in December, 2005 between Ministry of Human Resource Development and Ed. CIL (India) Ltd for providing Management Support Services (MSS) for implementation of its flagship programme "Mid-Day Meal Scheme in Schools". The said agreement is being renewed on year to year basis.
4. The following Physical and Financial achievements during 2017-18 were mentioned during the meeting:
- 4.1 Engagement of personnel on contract basis

S. No.	Posts	Status of sanctioned posts		
		Sanctioned	Filled Up	Vacant
1	Sr. Consultant	7	6	1
2	Consultant	3	3	0
3	Support Staff-I	17	16	1
4	Support Staff-II	02	02	0
5	Support Staff-III	07	06	1
	Total	36	33	3

4.2. Performance against the targets for Workshops Meetings/Field Visits

Sl. No.	Particulars	Target as per PAB 2017-18	Achievement
1	National Workshops	3	3
2	Regional Workshops	6	0
3	Other Seminars/ Meetings	4	2
4	Review Missions	5 States	5 States
5	Field Visits	50	40

Joint Secretary (EE-I) desired to know the reasons for less achievements against the targets. It was clarified that the approved activities could not be planned due to intermittent extension of the scheme; initially up to 30th September, 2017, then 31st December, 17; 28th February, 2018 and 31st March, 2018. As a result, the release of funds was affected. The first installment was released in September, 17; the second in February 18 and the final in March, 2018. Rs. 60 lakh were concurred against the proposal for Rs.130 lakh under final instalment.

4.3 Financial performance

The annual outlay and expenditure by TSG-MDM, Ed.CIL India Ltd. during the last two years is given as under:

(Rs. in lakh)					
Year	Unspent Balance as on 1 st April of FY	Annual outlay	Releases	Total availability of funds	Exp.
2016-17	(-)58.83	650.00	465.00	406.17	416.81
2017-18	29.17	799.73	420.00	449.17	471.15

Thus there is committed liability of Rs.21.98 lakh against the less releases made to TSG-MDM during 2017-18.

The component wise expenditure incurred during 2017-18 was also discussed. Joint Secretary & Financial Adviser observed that the proposed allocation for office expenses during 2018-19 appears to be on higher side. She suggested that it may be suitably rationalized.

5. PAB Approvals: After detailed discussions the PAB-MDM approved the following :

- i) PAB-MDM approved AWP&B of TSG-MDM for 2018-19 with total outlay of Rs 1276.02 lakh. The component wise allocation of funds is given at **Appendix – I**. Physical targets and approved norms for 2018-19 are given at **Appendix – II**.
- ii) The re-appropriation of funds between Budget Heads can be done within the total approved budget with prior approval of Bureau Head.
- iii) For incurring the expenditure more than the total allocation of Rs 1276.02 lakh, prior approval of the Dept. of School Education & Literacy will be obtained by Ed.CIL.

- iv) The committed liability of Rs.21.98 lakh against the less releases made to TSG-MDM during 2017-18 will be released during 2018-19.
- v) The PAB approval of the AWP&B of the TSG-MDM is different from the normal practice of the budget allocation in the Department because it is not just budget allocation but actual approval of the activities. Once the AWP&B is approved by PAB, it is for Ed.CIL, a Govt. PSU, to follow relevant rules and procedures in utilizing the funds released for incurring expenditure on the approved activities of TSG-MDM in conformity with the GFR. Hence for every individual work which is a part of the approved AWP&B and expenditure thereon, IFD approval would not be required to be sought; doing so would make the process of PAB approval, a duplication of approval process.
- vi) The Memorandum of Understanding for Management Support Services between MHRD and Ed.CIL be renewed for 2018-19.
- vii) Involvement of Experts / student volunteers / research students etc. at field level in order to strengthen and monitor the implementation of the MDMS.
- viii) The upper ceiling of consultancy fee for consultants be enhanced by Rs 10,000/- and that of salary of support staff be enhanced by Rs 5,000/- as an interim measure.
- ix) The Support Staff - I and Support Staff – II, working under TSG-MDM will be re-designated as Project Assistant – I and Project Assistant – II respectively without any additional financial implications.
- x) 4988 Sq. ft of Office space taken on lease by TSG-MDM on 6th Floor, Vijaya Building, Barakhamba Road, New Delhi may be retained for 2018-19.
- xi) All procurement will be undertaken through GeM portal. In case of non-availability for an item of procurement, e-procurement method as per GFR 2017 will be followed by the Ed. CIL.
- xii) PAB would like to have more studies, research and similar activities.
- xiii) PAB also felt that as is being done by NITI AYOOG and several other ministries, EdCIL may also hire young professionals / consultants, who can provide fresh energy and ideas in the system.

The meeting ended with a vote of thanks to the Chair.

Component wise allocation of funds

S. No.	Component	Allocation (Rs in lakh)
1	Salary & Allowances	180.00
2	Joint Review Missions / Workshops / Seminars / Research etc.	608.80
3	Space & Utilities Expenditure	79.00
4	Ed.CIL Overheads & Margin @ 14%	121.49
5	Rental charges	83.66
6	Building Maintenance (Central AC, Power Backup etc.)	25.00
7	GST @ 18 % as per Gol norms	178.07
Grand Total		1276.02

Approved Physical Activities and their norms for 2018-19

S. No.	Component	Number	Per unit allocation (Rs in lakh)	Total allocation (Rs in lakh)
1.	National Level Workshops / Orientation meetings	4	6.00	24.00
2.	Regional Workshops	12	10.00	120.00
3.	Other Meetings	8	3.00	24.00
4.	Review Mission	5 States	8.00	40.00
5.	Research / Evaluation study	4		160.00
6.	Field visits by Consultants	80	0.26	20.80
7.	Others (including resource persons / expert's / volunteers fee / honorarium) etc.			220.00
Total				608.80

List of Participants

1. Sh. V. Shashank Shekhar, Joint Secretary (EE.I), Ministry of Human Resource Development, Department of School Education & Literacy, Shastri Bhavan, New Delhi.
2. Smt. Darshana M. Dabral, JS & FA, IFD, Ministry of Human Resource Development.
3. Sh. G. Vijaya Bhaskar, Director (MDM), Ministry of Human Resource Development, Department of School Education & Literacy, Shastri Bhavan, New Delhi.
4. Dr. K. L. Sarkar, Executive Director, Ed.CIL (I) Ltd.
5. Sh. P. K. Srivastava, AFA, IFD, Ministry of Human Resource Development.
6. Sh. K. P. S. Shishodia, Project Manager, TSG-MDM, Ed.CIL.